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#### Debt Collection Referral Form

Debtor Full Legal Name: Click or tap here to enter text.

Any other name known by or trading as: Click or tap here to enter text.

Addresses: Click or tap here to enter text.

Home #: Click or tap here to enter text..

Work #: Click or tap here to enter text..

Mobile #: Click or tap here to enter text.

Email address: Click or tap here to enter text.

Date of Birth: Click or tap here to enter text.

Employer Details: Click or tap here to enter text.

Debt Details: Click or tap here to enter text.

Amount Owing: Click or tap here to enter text.

Any other useful information: Click or tap here to enter text.

**Please send us any relevant documents such as signed credit application and copies of invoices.**

Is there agreement to pay collection costs\* Yes or No Our Ref: Click or tap here to enter text.

\*Costs can only be added to the debt if the customer was advised at the time of incurring the debt that should default occur, any collection costs incurred in recovery of the debt may be added to the debt and are payable by the customer. To enforce this they must have completed a credit application form or other contract that agrees this. Alternatively, you must have a sign prominently displayed in your reception area and your customer must have been made aware of this.

Our bank account for payment of recoveries: Click or tap here to enter text.

**We agree that the debt referred on this form is subject to the conditions of Be Paid Limited Debt Collection Terms of Engagement.**

Signed: Your Name Date: Click or tap here to enter text.

For: The name of your Business.